

MEETING OF CLYDE GATEWAY URC

Minutes of Meeting of 24 February 2023

Present: Councillor Robert Brown (South Lanarkshire Council)
Councillor Margaret Cowie (South Lanarkshire Council)
Councillor Greg Hepburn (Glasgow City Council)
Ian Manson (Chief Executive)
Robert McLeary (South Lanarkshire Community Representative)
Councillor Cecilia O'Lone (Glasgow City Council)
Stuart Patrick (Glasgow Business Community Representative)
Rosie Robertson (Glasgow Community Representative)
Derek Shaw (Scottish Enterprise)
Alison Thewliss MP (Chair)
Jim Watson (Scottish Enterprise)

In attendance: Alison Brown (South Lanarkshire Council)
Douglas Cameron (Clyde Gateway)
Michael Gray (Glasgow City Council)
Lesley-Ann Logan (Clyde Gateway)
Barry Macintyre (Clyde Gateway)
Martin McKay (Clyde Gateway)
Bernadette Pollock (Clyde Gateway)
Angela Rowley (Clyde Gateway)
Jamie Shields (Clyde Gateway)
Nicki Spence (Clyde Gateway)
Donna Brand (Minutes)

1. Welcome, introductions, apologies and declarations of interest

The Chair, Alison Thewliss MP, welcomed everyone to the meeting. Rosie Robertson declared an interest in item 5.4 – Business and Community Growth Programme 2023/24.

2. Minutes of previous meeting and any matters arising

The Minutes of the previous Board Meeting of Clyde Gateway URC held on 16 December 2022 were submitted and approved. There were no matters arising.

3. Chair's Report

The Chair congratulated Martin McKay on his promotion to Chief Executive and thanked the Board members for their support during this transition period. Alison advised that Ian Manson was retiring on 31 March and that this would be his last Board meeting as a director of Clyde Gateway URC since the company's inception over sixteen years ago. She thanked him for his hard work and support that had given Clyde Gateway stability over those years and helped deliver successful projects despite the challenges along the way. Alison also thanked Angela and Niki for taking up additional responsibilities.

4. Chief Executive's Report

Ian Manson began his report by also congratulating Martin McKay on his appointment as Chief Executive. This allowed an immediate response by working together on transition and maintaining momentum. Ian thanked those Board members involved in the recruitment process and for once again giving their time freely for a vital Clyde Gateway activity.

Although Clyde Gateway's bid with South Lanarkshire Council to the UK Government's Levelling Up Fund for support at Shawfield had been unsuccessful, Ian Manson advised that around £20m of new funds had been attracted since the last Board meeting including a Regeneration Capital Grant Fund award which would establish the Shawfield GRID Campus. Also within this total was up to £16m of funds from Scottish Enterprise to create business space suitable for High Value Manufacturing companies. He thanked the Chief Operating Officer, Barry Macintyre, and Scottish Enterprise staff, particularly Garry Williamson and Ellen Stevenson as well as past and current Board members Gillian Adam and Derek Shaw, for the collaborative approach towards establishing this highly significant development programme.

Feedback on the Levelling Up Fund bid is awaited and in the meantime Ian Manson said that he continued to pursue the Scottish Government for the funding necessary to complete the remediation of Shawfield thereby unlocking this area's significant economic potential and improving the environment. Most recently he hosted a site visit with Mairi McAllan MSP, the Minister for Environment, Biodiversity and Land Reform, where she saw for herself the direct impact of chromium pollution on the Polmadie Burn. She asked Clyde Gateway to make an updated submission for the multi-year funding to complete these vital remediation works.

Given public sector budgets were under ever increasing pressure Ian Manson was pleased to note that the Scottish Government's 2023/24 Budget had been approved this week with continued support for Clyde Gateway included. He thanked South Lanarkshire Council who had also included core capital grant for Clyde Gateway within their capital budget.

Ian Manson concluded his Chief Executive's report by adding his congratulations to those from the Chair for Stuart Heslop's Business Leadership Award.

For approval

5.1 Funded Operating Plan CG23(FEB)01

Lesley-Ann Logan sought approval of the latest version of the Funded Operating Plan which reflected re-forecasting results undertaken at the nine month point of the current financial year.

After consideration, the Board approved the latest version of the rolling Funded Operating Plan and noted its basis of preparation.

5.2 Full Operating Plan 2023/24 – 2025/26 CG23(FEB)02

Barry Macintyre sought approval of the operational intent within the Full Operating Plan which covered the further regeneration initiatives that could be taken forward over the next three financial years should new sources of funding be secured above those already identified within the Funded version of the Operating Plan.

After consideration, the Board approved the latest version of the Full Operating Plan spanning the three year period until 2025/26.

5.3 Cuningar Loop Woodland Park Phase 3 – Professional Fees CG23(FEB)03

Dougie Cameron presented a report seeking approval for the appointment of project management and design team services to progress Phase 3 of Cuningar Loop Woodland Park. He gave an overview of the progress made following approval under delegated authority to instruct professional fees for a RIBA Stage 2 design.

After consideration, the Board

- (a) approved a budget of £172,887 including irrecoverable VAT to progress the design of the Cuningar Loop Woodland Park Phase 3 project, and that the sum covered the appointment of the Project Management and Design Teams Services at a total cost of up to £47,675, plus £65,000 for site investigations and £60,202 for statutory approvals, other fees and contingency; and
- (b) noted that at this point financial commitments for the design team appointment would only be made to progress to RIBA Stage 4 – Technical Design.

5.4 Business and Community Growth Programme 2023/24 CG23(FEB)04

Niki Spence provided an overview of the Business and Community Growth (B&CG) programme with some key statistics and recent experience from within the community that had helped shape the planned activity for 2023/24 and sought approval for the associated budget.

The report outlined the themes across the interventions and highlighted the key issues, challenges and opportunities with a particular emphasis on cost of living pressures. The proposed projects for 2023/24 were listed in the appendix to the report.

After consideration, the Board:

- (a) commented on the extensive nature of the B&CG programme, the importance of the paper and the opportunity for the Board to consider and discuss the themes outlined within;
- (b) explored further themes of skills investment, health and wellbeing inequalities and the opportunity to scale up and replicate elements of the programme. Niki provided robust responses and examples of how Clyde Gateway's current and previous B&CG projects are informing local and national policy and have been mainstreamed where appropriate;
- (c) approved £654,000 of expenditure, including any irrecoverable VAT, to continue the Business and Community Growth programme during 2023/24 (compared to £567,000 in 2022/23); and
- (d) noted that:
 - (i) a further £929,000 of funding either previously approved for spend in 2023/24 or carried forward from 2022/23 would be added to this sum bringing the total allocation to £1.583m, compared to £1.1m in 2022/23;
 - (ii) of this, up to £741,000, was externally funded and had come from a combination of Child Poverty and Parental Engagement Support Funding from Glasgow City Council and South Lanarkshire Council against the Supporting Families projects managed and delivered by Clyde Gateway on behalf of partners;
 - (iii) the proposed projects and budget allocations were contained in Appendix 1; and
 - (iv) The Community Committee had endorsed the report and the proposed funding allocations.

5.5 System of Delegated Authority CG23(FEB)05

Bernadette Pollock presented a report seeking approval for amendments to the system of delegated authority used by Clyde Gateway to align with an updated organisational structure and reflect the impact of inflation since the tiered financial limits were first introduced in 2008.

Bernadette advised of the proposals to incorporate changes to Clyde Gateway's organisational structure to include new roles and to allocate a level of delegated authority to administrative staff to allow approval of smaller items of expenditure, typically for business travel, accommodation and events organisation.

After consideration, the Board approved the amendments to the current system of delegated authority as set out in the paper.

5.6 Risk Register CG23(FEB)06

Lesley-Ann Logan reported on the latest version of the Risk Register, a working document regularly reviewed for relevance by Clyde Gateway's Management Group and by the Audit & Evaluation Committee.

After consideration, the Board approved the risk register as set out in the Appendix.

For information

5.7 Funding Bids Update CG23(FEB)07

Dougie Cameron presented a report providing an overview of funding bids which had recently been submitted to six separate funding programmes.

After consideration, the Board noted the report.

5.8 Scottish Enterprise – High Value Manufacturing CG23(FEB)08

Barry Macintyre presented a report which provided details of the Memorandum of Understanding agreed between Scottish Enterprise and Clyde Gateway which had the potential to leverage up to £15.7m of grant support over the next five financial years towards the construction of net zero manufacturing and business space capable of attracting High Value Manufacturing businesses and jobs to the Clyde Gateway area.

Barry Macintyre also gave details of the first award made under this collaborative programme towards the speculative development by Clyde Gateway Developments Limited of three industrial units on its remaining heritable interests at Clyde Gateway East Business Park.

After consideration, the Board noted the report.

5.9 Capital Programme CG23(FEB)09

Angela Rowley provided an update of the Capital Programme and of projects at the pre-development stage. She advised that there were several projects which had been completed in 2022/23 and provided further information on projects which were still on site.

After consideration, the Board noted the report.

5.10 Finance Report – Period Ended 31 January 2023 CG23(FEB)10

Bernadette Pollock presented a report outlining the consolidated financial performance of both Clyde Gateway URC and Clyde Gateway Developments Limited at 31 January 2023.

After consideration, the Board noted the report.

5.11 Clyde Gateway Developments Limited Board – Meeting of 16 December CG23(FEB)11

The Board noted the agenda and draft minutes of the Clyde Gateway Developments Limited's Board meeting of 16 December 2022, and a verbal update of its meeting of 24 February 2023.

5.12 Committee Meetings – Oversight of Business Conducted CG23(FEB)12

Lesley-Ann Logan provided an overview of the business conducted by the sub-committees of Clyde Gateway URC in the intervening period since the last Board meeting on 16 December 2022.

After consideration, the Board noted the report.

5.13 Health and Safety Committee – Annual Report 2022 CG23(FEB)13

The Board noted the annual report of the Clyde Gateway Health & Safety Committee.

6. Date, time and venue of next meeting

The Board noted the next meeting would be held on Friday 28 April 2023 at 2:30pm, venue to be confirmed.
